

# POUGHKEEPSIE



## BASEBALL

### Committee/Event leader fact sheet

**Event/Project Name:** T-Ball Coordinator

**Event/Project Description:** Recruit managers and divide kids into teams. Develop schedules with fields for the division. Preliminary meeting to meet managers and go over rules and expectations. Second meeting for manager training (usually a lot of nervous first timers) and on field practice training. Communication throughout the season regarding events and rescheduling. Assisting with T-Ball year end party.

**Amount of time devoted:**

**Season start up:** 20 hrs (mostly forming teams and scheduling)

**With in season:** 1 – 2 hr/week (emails and questions)

**Amount of people needed to complete project:** 1 Person

**Costs involved in your project/event:**

**Timing of your event/project:** April – end of June

**Notes:** Depending on the caliber of managers (usually many first timers) and the # of teams job can run smoothly after the season starts.