

POUGHKEEPSIE



BASEBALL

Committee/Event leader fact sheet

Event/Project Name: Fall Ball

Event/Project Description: Organize and run the Fall baseball program. Create signup forms for the players and distribute first week of June. Process registrations, create teams, find managers for teams. Create schedules, work with umpire coordinator for scheduling. Organize a player selection meeting with all managers. Attempt to partner with other leagues if possible. Order uniforms, assure enough equipment exists. Distribute equipment to managers

Amount of time devoted and when:

Committee lead:

late May: create, print, and organize distribution of registration forms

July- August about 3 hrs per week processing registrations, entering players in a spreadsheet

August – Oct About 1 -2 hrs per week.

Game Scheduler:

Needed to create game schedule and reschedule rainouts.

Amount of people needed to complete project: usually 2-3 to organize everything, run the player draft, hand out equipment, etc.

Costs involved in your project/event: copies of registration forms

Notes: Need to get field commitments from Town and send them the schedules so they can prep the fields. Also contact other leagues to see if they would like to play (in 2009 Beekman and East Fishkill played in the 15u program).