

# POUGHKEEPSIE



## BASEBALL

### Committee/Event leader fact sheet

**Event/Project Name:** Equipment Coordinator (and Committee)

**Event/Project Description:** A few months before opening day, determine equipment needs for the upcoming season and work with the Treasurer to make sure those needs fit the budget. Schedule equipment distribution days for managers, making sure each equipment bag has the right equipment for the division. During the season, help managers replace broken equipment. Collect all equipment at season's end. Do the same for the Fall Ball season.

**Amount of time devoted and when:** about 10 hours before the season starts, 5 hours during the season, 10-15 hours attempting to get all equipment back from managers at end of season. Time is spent during the season meeting managers at the shed to replace broken equipment.

**Amount of people needed to complete project:** Equipment handout/return works best with at least 2 people, 3 are preferred

**Costs involved in your project/event:** none, other than cost of equipment

**Notes:** Patience is needed. Some managers will not return equipment on time, and follow up is needed.